Editorial Note
Bulletin of Geography. Socio-economic Series

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The works submitted to the editor's office will be reviewed, therefore, you are asked to send two printed copies of the article (one for the editor and one for the reviewer), and a floppy, CD, or a file delivered in an electronic way to dani@umk.pl, jadwigab@umk.pl, dabrowski@umk.pl, grzelak@umk.pl, b_holow@umk.pl, or by surface mail addressed to the editorial office:

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The title page

The title page should only contain the title without the author's name and start in the twelfth verse, and then the text formatted according to the rules.

A separate sheet of paper should include a) the author's name and surname, b) the full name and address of the institution with c) the telephone, fax, and e-mail addresses, d) the annotation that the article has not been published before and it fulfills the requirements of ghostwriting. If there are several authors you are asked to indicate the main author responsible for correspondence. If the main author has not been indicated the first listed will play that role.

The main text

The manuscript should be typed in a word processor (*.doc and *.rtf files accepted), in A4 format with standard margins and spacing for Times New Roman size 12 font. The entire article (with the abstract, computer-generated figures and tables, and the table of contents) should not exceed 10 pages in the A4 format (up to 6,000 words if the article consists of the text only). Include *all illustrations* in separate *.tif files.

The article should be preceded by *an abstract* of 100-300 words and four to seven *keywords*, for instance: migration, urbanisation, industrialisation, etc. Authors are also welcome to include a 100–200 words personal *biography*, which should also precede their text.

Tables and *figures* should be placed at the end of the manuscript and the authors should clearly indicate where they should fit in the text.

Do not use *footnotes*. If necessary number them in the text (1), (2), and insert the *Notes* section on the last page just before the *References*. You may include *Acknowledgements* below Notes.

The articles are accepted in good English only. General rules for text writing and editing of Modern Language Association apply, *MLA Style*. Prior to publication all accepted articles must be approved by the Committee for Language Consultation and if need be corrected texts should be submitted to the editors again. The spelling should follow the Oxford English Dictionary or PWN-Oxford English-Polish Dictionary.

Tables, figures, illustrations, and photographs

The *tables* should be numbered using Arabic numbers, and the *title* must be placed above the table. If *footnotes* are needed, the authors should mark them with letters a, b, c, etc., and place them below the tables. Footnotes, symbols, sources, etc. should be written all under the tables in Times New Roman font, size 8 and in italics.

The *figures* should be marked as 'Fig', and such an expression must be used in the text. They should be numbered using Arabic numbers. The *illustrations* should be of such quality that the editor would not have to correct them (computer generated – CorelDRAW or equivalent): 300 dpi and above 300 resolution. They should be black and white (max 5 steps of greyness). Uncompressed images, e.g. tif format, are preferred. *Do not merge illustrations with the text* as word processors deteriorate images to less then 200 dpi. Should you e-mail the article, make sure you *provide all illustrations in separate files*.

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References

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Dziewoński, K. and Korcelli, P. 1981: Migration in Poland: Transformations and Politics. In: Dziewoński, K. and Korcelli, P. editors, Studia nad migracjami i przemianami systemu osadniczego w Polsce, *Prace Geograficzne,* Instytut Geografii i Przestrzennego Zagospodarowania PAN Nr 140, Wrocław: Ossolineum, pp. 11–51.

Jerczyński, M. and Gawryszewski, A. 1984: Problemy demograficzne a rozwój miejskiego systemu osadniczego Polski. In: Kukliński, A. editor, *Gospodarka przestrzenna Polski. Diagnoza i rekonstrukcja*, Wrocław: Ossolineum, pp. 155–211.

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Notes

voivodship – administrative region of the 1st order
poviat – administrative region of the 2nd order
gmina – administrative region of the 3rd order

General remarks

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